



Crossing Guard 2023

Department: Staff

Reports to: Director of Security / Principal

Hours: Part-time, 10 months (Mid-August through Early-June), Morning and Afternoon Drop-off and Pick-up. Approximately 8:15-9:15am; 3:00-4:00pm.

Job Summary: Wheaton Christian Grammar School is seeking individuals to help provide safety for our students, community, and the surrounding neighborhoods. To be considered for this role, the candidate must be:

- A devoted and mature follower of Jesus Christ.
- An individual who exemplifies Christ in their behavior, interactions with our students, and care for our broader community.
- An individual who is seeking to grow intellectually and professionally.
- An individual who has experience and a love for working with children.
- An individual who is seeking to provide a safe and healthy environment for our students.
- An individual who understands and unreservedly supports the philosophy, objectives, and teaching position of Wheaton Christian Grammar School.

Essential Roles and Responsibilities include the following (other duties may be assigned):

Spiritual Formation

- Has a growing and vibrant relationship with Jesus Christ.
- Demonstrates spiritual maturity.
- Understands and can clearly articulate the Gospel.

Neighborhood Safety

- Supervise crossing of roadways by students.
- Utilize due caution and display crossing sign; maintain crossing guard equipment.
- Coordinate the flow of students and pedestrians across selected intersections with the flow of vehicle traffic and traffic regulations.
- Observe all related traffic regulations and safety guidelines.
- Intervene in potential emergency situations for the purpose of minimizing injury to students and pedestrians.
- Communicate with Director of Security and Administration.
- Interact positively and courteously with all members of community.

Community Relations

- Willingness and desire to maintain excellent communication with parents and build interactive relationships within the parameters of the WCGS mission.

- Supports and is accountable to the Wheaton Christian Grammar School mission.

Qualifications

Knowledge and Skills:

- Interpersonal skills and the use of tact, patience and courtesy to students and neighborhood residents.
- Knowledge of traffic regulations and safety guidelines related to student/community crossings.
- Oral and written communication skills.
- Record-keeping methods.

Physical Demands and Working Conditions:

- Full sight and hearing to monitor traffic sights and sounds.
- Dexterity of body to wield stop sign, accompany students/pedestrians across intersections.
- Willingness to wear identifying vest and/or jacket.
- Ability to withstand inclement weather in all seasons, with exposure to traffic hazards, vehicle exhaust fumes.

Education/Experience:

- This position requires a high school diploma or its equivalent
- A valid Illinois Driver's License.

Candidate must agree to the key policies of Wheaton Christian Grammar School. Applicants should submit all information through our website. If there are any questions about the position, please contact Director of Security, John Koslosky at jkoslosky@wheatonchristian.org

*Appropriate training which can be provided by the school

*Crossing guard apparel is provided by the school